

MARKET LAVINGTON PARISH COUNCIL

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1st July 2026

To Councillors:

Fred Davis; Di Fraser (Chair); Peter Joly; Suzanne Morrison; Chloe Stevens; Laura Turner-Scott.

You are hereby summoned to attend a **Meeting** of the **Highways, Recreation, Amenity and Footpaths (HRAF) Committee** of Market Lavington Parish Council to be held in the **Furminger Room, at the Community Hall, St Mary's Road**, Market Lavington on **Tuesday 7th July 2026 at 7.15pm** for the purpose of transacting the business detailed below.



Tanya West
Parish Clerk & RFO



AGENDA

Meeting of the HRAF Committee

7.15pm

Please note that this Parish Council meeting may be recorded in accordance with the Openness of Local Government Bodies Regulations 2014. If you wish to record the meeting, please inform the Chair or Clerk in advance so that any necessary arrangements can be made. The Parish Clerk may also record the meeting for administrative purposes; this recording will be deleted once the draft minutes are approved in accordance with Standing Orders.

Item for Discussion	
26/27-064-HRAF0707	Attendance and Apologies for Absence To receive any apologies for absence and consider reasons for non-attendance.
26/27-065-HRAF0707	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda. b) To receive any dispensation requests received.
Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.	
26/27-066-HRAF0707	Adjournment for Public Participation (maximum of 5 minutes) Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation.
26/27-067-HRAF0707	Minutes of Council Meetings Meetings of the HRAF Committee held on the 6 th November 2025 and 5 th February 2026 - To receive the already approved minutes of the last meeting and to review any actions raised.
26/27-068-HRAF0707	Committee Membership and Terms of Reference To review the HRAF Committee Terms of Reference and discuss any suggested changes for recommendation to Full Council for adoption.
26/27-069-HRAF0707	Review of Finances To review the budget monitoring report for the 2026/27 financial year for those budgets specifically linked to the HRAF Committee.
26/27-070-HRAF0707	Review of HRAF Related Projects To review the suggested projects list for those projects specifically linked to the HRAF Committee and to form a priority order along with suggested timescales for completion in order to make recommendations to Full Council for consideration.

26/27-071-HRAF0707**Routine Maintenance Works and Future Improvements**

To receive a report on maintenance works undertaken (since the last meeting) and review those items required to be actioned as part of routine maintenance or suggested future improvements of the following:

- a) Broadwell Play Area – to include inspections and signs
- b) Hamilton Drive Play Area – to include equipment/surface inspections and how maintenance of the play equipment and area links to the lease held with Aster
- c) Elisha Field Play Area – to include inspections and other proposed improvements
- d) Elisha Field Playing Field and Pavilion – to include lease with Scouts and replacement pavilion
- e) Canada Woods – to include update on MLAV2 bank slippage works and pipe replacement
- f) Car Park, Amenity Land and Steps by Community Hall – to include removal of fly tipping
- g) Defibrillators and bleed kits – to include update on installation of new cabinets and recent use.
- h) Bus shelters and street furniture – to include update on grit bin at Market Place and new bin at Francis Road; also bus shelter at The Spring.
- i) Ladywood – Update on cutting back of the bramble overgrowth and some tree works.
- j) Other parish owned land associated works – to include update on the reinstatement of the missing mile post at Black Dog, also mowing/maintenance at Park Road.

To make decisions regarding these works subject to existing budget availability, otherwise consider recommendations to the Finance Committee and Full Council.

26/27-072-HRAF0707**HRAF Related Strategic Documents**

To review the list of MLPC Strategic Documents that have been allocated to the HRAF Committee and to agree proposed plans for their circulation to Committee Members for review and comment each month. To include Policies, Procedures, Risk Register, Emergency Plan document.

26/27-073-HRAF0707**Other HRAF Matters**

Opportunity for Councillors / Clerk to bring any matter not on the agenda to the committee for attention (for information, anything requiring decision will be carried forward to a future meeting).

26/27-074-HRAF0707**Adjournment for Public Participation (maximum of 5 minutes)**

Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation.

26/27-075-HRAF0707**Items for Next Agenda**

Opportunity for Councillors to identify any matter to be included on the agenda for the next HRAF Committee meeting.

26/27-076-HRAF0707**Date and Time of Next Meeting**

The next meeting of the HRAF Committee is scheduled to be held on Tuesday 3rd November 2026, unless another meeting is deemed necessary beforehand.